



## King County

Web: [www.kingcounty.gov/courts/marriage](http://www.kingcounty.gov/courts/marriage)

### Obtaining Certified Copies of Your Marriage Certificate

To check if your certificate has been recorded, visit <http://www.kingcounty.gov/business/Recorders/RecordsSearch.aspx>

Marriage certificates and licenses purchased from King County are maintained by the King County Recorder's Office. Certified copies should be available approximately 10 business days from the date the marriage record is returned to King County. Certified copies are \$3 each. Payment methods: personal check (with preprinted name & address), money order, cashier's check or cash.

#### **OBTAIN IN PERSON:**

CITY	BUILDING	ADDRESS	TELEPHONE NUMBER	DAYS OPEN/HOURS
Seattle	King County Administration Bldg.	500 Fourth Avenue, Room 430, Seattle, WA 98104	206-477-6620	Monday – Friday 8:30 am – 4:30pm
Renton-Black River	King Co. Elections Bldg.	919 SW Grady Way Renton 98057	206-477-4881	Monday - Tuesday 8:30 am – 4:30pm
Issaquah	Issaquah District Court	5415 220 <sup>th</sup> Ave SE Issaquah, WA 98029-6839	206-477-2169	Wednesday- Thursday 8:30 am – 4:30pm
Kent	Maleng Regional Justice Center	401 4 <sup>th</sup> Ave N., #GD Kent, WA 98032	206-477-4880	Monday – Friday 8:30 am – 4:30pm
Northshore/Bothell	Northshore Public Health Center	10808 NE 145 <sup>th</sup> St. Bothell, WA 98011	206-296-9840	Monday – Tuesday 8:30 am – 4:30pm
Shoreline	Shoreline District Court	18050 Meridian Ave N Shoreline, WA 98133	206-477-2723	Friday 8:30 am – 4:30pm

#### **ORDER BY MAIL:**

Complete the form on back of this page and mail to King County Marriage Records, 500 4<sup>th</sup> Avenue, Room 430, Seattle, WA 98104. Certified copies are generally mailed within 10 business days.

#### **Name Change After Marriage**

To assume the new last name, first obtain certified copies of the recorded marriage certificate. Then work with each agency listed below to change its record of your name. These may include:

- State Driver's License/Identification Card: [www.dol.wa.gov/driverslicense/](http://www.dol.wa.gov/driverslicense/) (360) 902-3900
- Social Security: [www.ssa.gov/](http://www.ssa.gov/) or 1-800-772-1213
- Immigration Services: [www.uscis.gov](http://www.uscis.gov) or 1-800-375-5283
- Passport: [www.travel.state.gov](http://www.travel.state.gov) or 1-877-487-2778
- Banks; Insurance; Employer; Military; Voter Registration

Washington State law does not impose a time limit, after the wedding, by which a name change must be accomplished. However, if you are doing so more than a year after your wedding, check with each agency to determine if a certified copy of your marriage certificate will suffice to change your name with them. A court-ordered name change can be accomplished by King County District Court. For details visit: <http://www.kingcounty.gov/courts/DistrictCourt/NameChange.aspx>.



**King County**

**CERTIFICATE OF MARRIAGE CERTIFIED COPY REQUEST FORM**

To help ensure that you receive the desired copies, please supply as much information as possible including a daytime phone number or email address should questions arise concerning your order.

PLEASE PRINT. Copies will be mailed to this address.

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City, ST, Zip: \_\_\_\_\_

Daytime Phone: \_\_\_\_\_

**Record Information:**

License Application Number: \_\_\_\_\_  
(On back of red and gold commemorative form)

Full Name of One Party: \_\_\_\_\_  
(Name used on application)

Full Name of Other Party: \_\_\_\_\_  
(Name used on application)

Date of Marriage: \_\_\_\_\_

Number of certified copies ordered: \_\_\_\_\_ @ \$3 per copy = \$\_\_\_\_\_.  
Enclose a personal check with preprinted name and address, money order or  
Cashier's check payable to King County.

Mail completed form with payment to King County Marriage Records, 500 4<sup>th</sup> Avenue, Room 430, Seattle, WA 98104. Allow up to 10 business days to fulfill your order.